

Government of India
Ministry of Communications
Department of Posts
Office of the

OFFER OF PROVISIONAL ENGAGEMENT

Memo No.

Date: -

On the basis of recommendations of CCE met on.....the below noted candidate is offered provisional engagement as Gramin Dak Sevak on compassionate ground as under: -

1. Name of the deceased GDS: -
2. Name of dependent: -
3. Relation with deceased GDS: -
4. Name of office: -
5. Name of Post: -
6. TRCA of post: -

2. Candidate should clearly understand that his/her selection for provisional engagement shall be in the nature of a contract liable to be terminated by him/her or by the undersigned by notifying the order in writing and that his/her conduct and engagement shall be governed by the Department of Posts, Gramin Dak Sevak (Conduct and Engagement) Rules, 2020 as amended from time to time.

3. you have to produce all the documents in originals i.e. educational certificates and other documents such as caste certificate, persons with disability certificate, certificate of date of birth, medical certificate issued by a Medical officer of any Government Hospital/Government Dispensaries/Government Primary Health Center etc. on the day of attending the office of engaging authority within 15 days of receipt of this letter failing which it is presumed that, you are not interested to join and your candidature will be cancelled. Further, you will have no claim for engagement.

4. The BPM will have to provide accommodation for Branch Post Office at Branch Office Village if the accommodation is not provided by Central Government/State Government/Gram Panchayat or any other local Body as per standard prescribed by Directorate order no.17-31/2016-GDS dated 25.06.2018 & 28.09.2018, you should take up residence in Post Office village within a month of

selection but before engagement as it is mandatory to you by these Rules. Failure to reside in place of duty for GDS BPM after engagement shall be treated as violation of conditions of engagements and liable for disciplinary action under Rule-10 of GDS (Conduct and Engagement) Rules, 2020 resulting in removal/dismissal from engagement.

4.1 Failure to reside within the delivery jurisdiction of the Post Office for other categories of Gramin Dak Sevaks after engagement shall be treated as violative of conditions of engagement and liable for disciplinary action under Rule 10 of the GDS (Conduct & Engagement) Rules, 2020 requiring removal/dismissal.

5. Engaging authority is requested to collect self attested photo copy of all documents, medical certificate etc. and to be kept in file. After completion of three days basic training, Provisional order of engagement will be issued and candidate will be allowed to join the post. The provisional engagement of the candidate will be subject to verification of other documents (educational/caste etc.) from the issuing authority. Post engagement activities will be initiated as per Para 3 of this office letter no. 17-21/2022-GDS dated 01.03.2023.

(Divisional/Unit Head)

A copy of this memo is issued to:

- I. Shri/Smt/Ms.....
- II PF of the candidate.....
- III. Engaging Authority.....
- IV O/C/ Spare.

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2. Candidate clearly understand that his/her engagement shall be in the nature of a contract liable to be terminated by him/her or by the undersigned by notifying the order in writing and that his conduct and Engagement shall be governed by the department of Posts, Gramin Dak Sevak (Conduct and Engagement) Rules, 2020 as amended from time to time.

3. This **Provisional Engagement** is subject to satisfactory verification of the prescribed educational qualification, community certificate and other certificates, wherever prescribed. The candidate will have to undergo satisfactory prescribed Induction Training course and Practical Training as and when issued.

4. The engagement is provisional and subject to certificates being verified through proper channels. If the verification reveals that the claim of the candidate belonging to Scheduled Caste/Scheduled Tribe/Other backward classes/(not belong to creamy layer)/ is false or educational certificates are not genuine or found unfit on Police Verification, his/her engagement shall be terminated forthwith without assigning any further reasons and without prejudice to other criminal/legal action as may be taken under the provisions of Indian Penal Code for production of false certificate as a consequence.

5. The candidate shall note that he/she shall have adequate means of livelihood as stipulated in Rule 3-A (iii) of GDS (Conduct and Engagement) Rules, 2020 to support himself/ herself and his/her family from other sources so as to supplement his/her income. However, this shall not be a pre-requisite for candidates for the purpose of selection. Selected candidate shall be required to comply with this condition within 30 days after selection but before engagement.

7. The BPM will have to provide accommodation for Branch Post Office at Branch Office Village if the accommodation is not provided by Central Govt/State Govt/Gram Panchayat or any other local Body as per standard prescribed by Directorate order no.17-31/2016-GDS dated 25.06.2018 & 28.09.2018. As per Rule 3-A(vii) of GDS (Conduct and Engagement) Rules 2020, you should take up residence in Post Office village within a month of selection but before engagement as it is mandatory to you by these Rules. Failure to reside in place of duty for GDS BPM after engagement shall be treated as violation of conditions of engagements and liable for disciplinary action under Rule-10 of GDS (Conduct and Engagement) Rules, 2020 resulting in removal/dismissal from engagement.

8. Failure to reside within the delivery jurisdiction of the Post Office for other categories of Gramin Dak Sevaks after engagement shall be treated as violate of conditions of engagement and liable for disciplinary action under Rule 10 of the GDS (Conduct& Engagement) Rules, 2020 requiring removal/dismissal.

9. At present DARPAN devices are using Network Service Providers(NSPs) viz, Airtel, Voda-Idea & BSNL etc. for ensuring connectivity to Branch Post Offices. While providing accommodation for GDS BO, it should be ensured that, Network is available for any one of these NSPs.

10. You will have to furnish declaration for having knowledge of cycling. If you are having knowledge of riding a scooter or motor cycle, that may be considered as knowledge of cycling. The candidate has to submit a declaration to this effect and has to produce driving license.

11. If any information or documents submitted by the candidates is found false / incorrect at a later stage, his/her engagement shall be terminated in accordance with Rule 8 of GDS (Conduct & Engagement) Rules, 2020.

(Engaging Authority)

A copy of this memo is issued to:

I. Shri/Smt/Ms.....

II PF of the candidate.....

III. Divisional Head.....

IV O/C/ Spare.