

Dear.....

All staff members of Department of Posts are deeply saddened to learn about the untimely demise of Shri/Ms....

On behalf of the Department of Posts, I would like to express my deepest condolences.

The Department has a scheme for engagement of a dependent of deceased GDS on compassionate grounds. Dependant may apply for the post of GDS provided vacancy is available and otherwise eligible. You are advised to submit your application in this regard to my office within 15 days in the enclosed format. In case of any assistance in filling up of all necessary forms you may contact to _____ (telephone number).

Yours Sincerely

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(IP/ASP, Sub Division)

Shri/Ms.....

Address of Dependent

Copy to: -

1. The Divisional Head,