

SUMMARY CHART						
UARN:						
Particulars of Ex-Official						Related documents details
Name		Designation				
Date of Birth		Date of death/Retired on medical ground/missing				
		Total length of Service rendered				
Detail of the dependants						
Name/Relation with ex official	Date of Birth	Educational Qualification	Marital Status	Employed/ Unemployed	Living with family or not	
Particulars of sponsored Candidate						
Name		Relation with the ex-employee				
Date of Birth		Educational Qualification				
Age as on date of application						
Category (UR/OBC/SC/ST)		Whether verification certificate available				
Other Informations						
Whether the case is to be sent to Directorate (being more than 5 years old one/missing employee/earning member in the family or relaxation of educational Qualification)			Whether relaxation in age is to be given by HOC			
Financial status of the family						
	Amount in Rs	Total in Rs	Merit Points			
Basic Family Pension/ (Basic)/pension/monthly amount received under NPS (i)						
Terminal Benefits (ii)						
	DCRG					
	CCEGIS					
	GPF/Lump sum amount received under NPS					
	Leave Encashment					
	Any other payment					
Monthly Income of earning member/Income from Property (iii)	Monthly Income of earning member					
	Income from Property					
Immovable/Movable Property including Fixed deposits/Investments etc. (iv)						
	Own House					
	Agriculture land					
	Fixed deposit/Bank deposit/Investments etc.					
		No./Year/Details				
No. of dependents (v)						
No. of unmarried daughters (vi)						
No. of minor children (vii)						
Left Over Service (in years) (viii)						
Points for immediate relief (Age of case) (ix)						
Persons with Disabilities and cronic disease Cases if any (x)						
Additional points (as Bonus points) if widow wife is an applicant (xi)						
TOTAL MERIT POINTS						

Date:

(Sign of AD(Recrt))

Name:  
Official Stamp.
